

Minutes of the meeting held on November 7, 2022

Present: Francis Murphy – Chair, Michael Gardner, Nadia Chamblin-Foster, John Shinkwin, Ellen Philbin, James Quirk, and Chris Burns.

Absent: Joseph McCann

The meeting was called to order at 11:00 AM. The meeting was digitally recorded. This was a hybrid meeting, held in-person in the Sheila Tobin Conference Room at 125 CambridgePark Drive, with some participants joining via Webex videoconference.

Agenda Item #1 – Minutes

Motion by Chamblin-Foster, seconded by Shinkwin to accept the regular minutes of the meeting held on October 11, 2022. Voted unanimously.

Motion by Gardner, seconded by Chamblin-Foster to accept the executive session minutes of the meeting held on October 11, 2022. Voted unanimously.

Agenda Item #2 - Warrants

Motion by Chamblin-Foster, seconded by Shinkwin to accept payment of Warrant #20 in the amount of \$9,061,283.71 and Warrant #21 in the amount of \$569,145.56. Voted unanimously.

Agenda Item #3 – Superannuations

Motion by Gardner, seconded by Chamblin-Foster to accept the Superannuation retirement applications submitted by Cheryl Casey, Staff Nurse, Cambridge Health Alliance with thirty-one years, ten months; Pamela Deblois, Accounting Manager, Cambridge Health Alliance with twenty-one years, two months; Robert Gray, Lieutenant, Police Dept. with thirty-one years, seven months; Jerry Jean-Baptiste, Patrol Officer, Police Dept. with twenty-seven years, eight months; Jose Rodriguex, Driver-Laborer, Dept. of Public Works with ten years; and Richard Sevieri, Strategic Analysis Coordinator, Police Dept. with thirty-nine years, ten months. Voted unanimously.

Agenda Item #4 - Make-ups/Redeposits/Liability

The Board reviewed make-up and redeposit worksheets for two members.

Motion by Gardner, seconded by Shinkwin and to allow redeposit of a refund for Kelly Doherty for 2 years, 7 months and for Jennifer-Jean Rollins for 5 years, 10 months. Voted unanimously.

Agenda Item #5 – Refund Applications

The Board reviewed a list of refund applications submitted in October.

Motion by Gardner, seconded by Shinkwin to accept nine refund applications. Voted unanimously.

The Chairman requested to adjourn the open meeting and go into executive session for the purpose of discussing disability retirement applications. The Chairman stated that the meeting would reconvene in open session the conclusion of the executive session. On a roll call, the vote was as follows:

John Shinkwin:	YES
Michael Gardner:	YES
Joseph McCann:	ABSENT
Francis Murphy:	YES
Nadia Chamblin-Foster:	YES

Agenda Item #6 – Accidental Disability Benefit – Elizabeth Vendetti

The Board reviewed the certificate and narrative reports of three separate medical exams, the member's application, treating physician's statement and employer's statement pertaining to Steve Ortiz' Accidental Disability application. Elizabeth Vendetti appeared, with her sister Ruth Gamble. Ms. Vendetti was assisted by an ASL interpreter.

Motion by Gardner, seconded by Shinkwin to request the appointment of a new medical panel, noting the Board's concern that the medical exam was not thorough and that Vendetti may have had communication problems during the first set of exams, and requesting that PERAC arrange to use the same interpreter at each exam. Voted unanimously.

Agenda Item #7 – Accidental Disability Benefit – Peter Mickiewicz

The Board reviewed the certificates and narrative reports of three separate medical panel exams, member's application, treating physician's statement and employer's statement pertaining to Peter Mickiewicz' Accidental Disability application.

Motion by Shinkwin, seconded by Gardner to accept the findings of the medical panel and to grant Accidental Disability to Peter Mickiewicz, a Firefighter. Voted unanimously.

Agenda Item #8 – Accidental Disability Application – Stephen Leonard

The Board reviewed the member's application, treating physician's statement and employer's statement pertaining to Stephen Leonard's Accidental Disability application.

Motion by Shinkwin, seconded by Gardner to accept the Accidental Disability application filed by Stephen Leonard, a retired Deputy Chief in the Fire Department and to request that PERAC convene a medical panel. Voted unanimously.

Agenda Item #9 – Accidental Disability Application – Jonathan Cameron

The Board reviewed the member's application, treating physician's statement and employer's statement pertaining to Jonathan Cameron's Accidental Disability application. Attorney Leigh Panettiere appeared, representing Jonathan Cameron.

Motion by Shinkwin, seconded by Gardner to accept the Accidental Disability application filed by Jonathan Cameron, a Police Sergeant, and to request that PERAC convene a medical panel. Voted unanimously.

Agenda Item #10 – 2023 Proposed Board Meeting Schedule

The Board reviewed a draft schedule of Board meeting dates for 2023.

Motion by Gardner, seconded by Chamblin-Foster to approve the proposed 2023 meeting schedule. Voted unanimously.

Agenda Item #11 – PERAC Memos

The Board reviewed PERAC Memos #26 and 27.

Burns stated that he applied to include Cambridge in the cybersecurity training provided by the State.

Agenda Item #12 - Old Business

Gardner stated that he had no objection to Attorney Quirk's draft correspondence in the Eduardo Santana case.

Agenda Item #13 - New Business

The Board reviewed PERAC's report on the theft of funds from the Quincy Retirement System. Philbin stated that the office makes a practice of copying Segal on all redemption and transfer requests. Any requests that don't follow that practice should raise red flags. Burns noted that Cambridge makes a practice of deactivating email accounts when employees leave. Philbin also

noted that the system has reviewed the authorized signers list with each investment manager. Gardner requested that the staff provide additional information on security measures.

Agenda Item #14 – Executive Session

Agenda Item #6 – requested appointment of new medical panel

Agenda Item #7 – adopted

Agenda Item #8 – adopted

Agenda Item #9 – adopted

Agenda Item #15 - Chairman's Report

The Chairman stated that he has continued to speak with retirees about requesting recalculation of their Medicare reimbursement. He announced that Tareque Ahmed has left his position in the City Benefits Office in order to work in the School Dept. Ahmed had been working on adjustments to retirees who have submitted documentation that they would be eligible for a higher payment. The Chairman also stated that he still hopes to have Sheila Keady-Rawson attend a meeting of the Retirement Board. The Director stated that she was informed that the City of Boston receives a monthly report from the Medicare office and she hopes to get more information on that process.

Agenda Item #16 – Executive Director's Report

The Director stated that the IRS has made significant changes to the W4-P tax form. Starting in 2023, the office will be required to use this form. PTG may have to make updates to their system in order to allow the new information to be entered into their database.

Quirk stated that Cambridge has not been served in the PTG litigation.

The following documents were also reviewed by the Board:

- Notice of Retiree Deaths
- DALA Decision re: Malvina Montiero
- Correspondence from Hancock Timberland X
- Correspondence from Landmark Partners

Gardner moved to adjourn at 12:35 PM.